

Charge Standards of Administration Fees, Procedural Fees and Service Fees of Technology Industrial Parks

Article 1 This Standard is set forth pursuant to Paragraph 2, Article 30 of the Statute for the Act for the Establishment and Administration of Technology Industrial Parks (hereinafter referred to as this Statute).

Article 2 Businesses in the Technology Industrial Parks (hereinafter referred to as TIP) as prescribed in Paragraph 2, Article 4 of this Statute are categorized as follows in respect of the calculation of their administration fees:

1. Businesses in the TIP are categorized according to the Republic of China's industrial classification standard. Those belonging to the manufacturing industry are charged according to the manufacturing industry rate; those belonging to the wholesale and retail industry are charged according to the trading industry rate; those belonging to the transportation and warehousing industry are charged according to the warehousing and transportation industry rate; those belonging to the professional, scientific and technical service industries are charged according to the service industry rate; and those belonging to the financial and insurance industries are charged according to the financial and insurance industry rate.

2. Carriers recognized by the Export Processing Zone Administration (hereinafter referred to as the Administration), Ministry of Economic Affairs.

3. Public or private enterprises that have obtained approval to invest in and construct, lease or sell a building in the TIP.

4. Other businesses with a sales or contact office in the TIP, apart from carriers and public or private enterprises that have obtained approval to invest in and construct, lease or sell a building in the TIP.

5. Businesses with an operational site located in the Kaohsiung Software Technology Park.
6. Businesses with an operational site located in the Taichung Software Park.
7. For the businesses set forth in Subparagraphs 1, 5, and 6 which concurrently operate retail business after obtaining approval or the businesses mentioned in Subparagraphs 4, 5, and 6 which engage in retail business, the charging standard specified in Article 4 applies to their retail business.

Article 3 Sales turnover mentioned in this Standard includes sales income, service income, commission income, project income, processing income, rental income, transfers of commodities or labor service of businesses in the TIP with their head office or branch office, and other items attributable to operating income.

Article 4 Administration fees for businesses in the TIP are charged based on the appendix attached.

Administration fees for businesses in the TIP that have some of their operations carried out in different parks shall be specified separately and calculated based on the charging standards specified by the zones/parks where they operate, and collected on a consolidated basis. However, if the annual combined sales turnover of a manufacturing or trading business that operates in different zones/parks is eligible for a regressive rate, the regressive rate may apply to its combined sales turnover.

In the event that the current sales turnover declared pursuant to the aforesaid proviso involves different rate brackets due to regression, the sales turnover generated in the operational site with a later establishment approval date shall be first included in the amount exceeding the applicable range of the regressive rate.

The TIP Administration may propose adjustments to the management

fee privileges specified in these Charging Standards based on policy needs or other special circumstances. The adjustment proposal shall be submitted to the Ministry of Economic Affairs before implementation.

Article 5 In regard to the businesses that have obtained approval to provide dining or accommodation services in the TIP through open tendering procedures carried out by the Administration or the Branch, the administration fees are charged based on the amount specified in the tender documentation by the Administration or the Branch.

Article 6 Land inside the TIP shall be developed by the landowner pursuant to the provision in Subparagraph 3, Paragraph 1, Article 11 of this Statute prior to its amendment on May 30, 2006. For landowners who maintain their public facilities inside the TIP, the monthly administration fees of their businesses in the TIP shall be half of the industry's standard as listed in the appendix of Article 4; NT\$1,000 is charged for a calculated monthly amount less than NT\$1,000.

Article 7 Businesses in the TIP shall pay administration fees starting from the month following the approval of their operation; businesses with a sales or contact office in the TIP shall pay administration fees starting from the month following the approval of their operation.

In the event that administration fees of businesses in the TIP are charged pursuant to the floor area of the building, the area of facilities in the newly established operational sites shall be included in the calculation starting from the month following the changes in factory registration; the area of operational sites apart from facilities shall be included in the calculation of the floor area of the building starting from the month following the acquisition of a use permit, changes in building ownership, or effective date of a lease.

Article 8 Businesses in the TIP that are subject to an administration fee charged based on their sales turnover shall fill out a sales turnover and administration fee declaration form for businesses in the TIP before the

20th day of the month following the end of each payment period, and the documents listed below shall be attached. Sales turnover and administration fees shall be declared to the Administration or the Branch, and the administration fees shall be paid before the last day of the month following the payment period:

1. A photocopy of the operator's sales and tax declaration submitted to the revenue service office for the current period. However, this may be waived for those unable to get the operator's sales and tax declaration.
2. Details of the receipts. However, this may be waived for those who have listed the amount clearly in the operator's sales and tax declaration.
3. A photocopy of the documents certifying the fulfillment of the withholding items. However, this may be waived for sales returns and discounted disposal and income from the sales of fixed assets outside the scope of business if the amount has been clearly listed in the declaration.
4. Other certificates and documents required by the Administration or the Branch for the need to review declared materials.

In the event that administration fees of businesses in the TIP are charged pursuant to the floor area of the building, the businesses shall pay monthly administration fees before the last day of the month following the end of each payment period.

Other businesses with a sales or contact office in the TIP, apart from public and private enterprises that have obtained approval to invest in and construct, lease or sell a building in the TIP, shall pay administration fees before the last day of the month following the end of each payment period.

Businesses in the TIP may, prior to the deadline specified in the foregoing three paragraphs, apply to the Administration or the Branch for extension due to justifiable reasons. The period of extension shall

be no longer than ten days. The deadline may be extended once only in a year.

Article 8-1 In case of manufacture or use of products and technologies developed by businesses in the TIP for their head office, branch office, or others, or transfer of commodities and labor service between businesses in the EPZ and their head office or branch office, and if the amount is not included in the Business Entity Sales and Income Tax Return, another detailed report, contracts, or other relevant documents shall be submitted.

Electronic documents may be used for the declaration of the sales turnover and administration fees in the first paragraph of the foregoing article and the foregoing paragraph.

Article 9 In cases of mistakes in the declaration of industrial classification, businesses in the TIP shall apply to the Administration or the Branch for modification with certificates issued by certified public accountants or other documents or materials that may serve as proof prior to the closing of the last payment period (end of next January) of the current year. Delayed applications will not be accepted.

In the event of changes in the amount of administration fees resulting from changes of industrial classification, adjustments may be made in the sales turnover declared in the current year, and additional administration fees shall be paid or refunded after the closing of the last payment period of the current year.

Article 10 Businesses in the TIP may stop paying the administration fees from the month when the company dismissal registration, revocation or annulment of company registration, or removal from the TIP is approved, or when all of the land and building lease agreements are terminated.

Businesses with a sales or contact office in the TIP may stop paying the administration fees from the month when they wind up their operation

in the TIP, when their business registration in the TIP is revoked or annulled, or when the land and building lease agreements are terminated. Businesses operating in the TIP which record zero sales turnovers due to force majeure or compliance with the policy of the park may apply to the Administration or the Branch for waiver of administration fees by attaching the relevant documents. However, no refund of administration fees that have already been paid will be made.

Businesses ceasing operation in the TIP may apply for the waiver of administration fees to the Administration or the Branch one time within the term of one year. For businesses that have been approved of waiver of administration fees by January 1, 2016, the payment of administration fees should resume immediately from the month upon the expiration of the approved term.

The waiver of administration fees in the foregoing two paragraphs should be canceled, and payment of administration fees should resume immediately from the month of resumption of operation or when it begins to have record of sales, or upon the expiration of waiver of administration fees with the approval of the cessation of operation.

Article 11 Sales returns and discounted disposal, payments or receipts on behalf of others, mistaken invoices, income from the sales of fixed assets outside the scope of business, income from scraps and residues, income from financing loans, rental income within six months and rental income from assets outside the TIP included in the sales turnovers declared by businesses in the TIP may be excluded from the calculation of administration fees if sufficient supporting documents are attached. For payments or receipts on behalf of others included in the sales turnovers mentioned in the foregoing paragraph, exemption should be processed in each payment period. At the end of the year when the company prepares the final accounts and makes a declaration, the amount that appears in the CPA-verified annual final accounts should

be submitted to the Administration or the Branch for future reference. At the same time, application for supplemental payment or refund of administration fees should be made to the Administration or the Branch with the verified amount as audited by an accountant.

Article 12 In each of one of the following situations, sales turnover declared by businesses in the TIP may be excluded from the calculation of administration fees:

1. The part of purchasing of goods made at the head office, branch office or affiliated companies in the TIP.
2. The part of commissioned processing entrusted to the head office, branch office or affiliated companies in the TIP.

Exemption of the aforesaid exclusions from the calculation of administration fees should be processed in each payment period. At the end of a year when the company prepares the final accounts and makes a declaration, the amount that appears in the CPA-verified annual final accounts should be submitted to the Administration or the Branch for future reference. At the same time, application for supplemental payment or refund of administration fees should be made to the Administration or the Branch with the verified amount as audited by an accountant.

Article 13 The charging standards of procedural fees are as follows:

1. Procedural fee for permission and registration of a factory's establishment: various fees are charged according to the charging standards for applying for permission and registration of a factory's establishment.
2. Procedural fee for chattel-loan transaction registration: various fees are charged pursuant to the Enforcement Rules of the Personal Property Secured Transactions Act.
3. Fee for electrician registration: according to the electricity industry's charging standard.

4. Construction or miscellaneous license fee: on the basis of 1/1,000 of the construction price of the building.
5. Fee for issuance of country of origin certificate: charged according to the Regulation on the Administration of Country of Origin Certificate.
6. Fee for application for permission to erect billboard advertisements: for those fixed on the wall of a building covering an area less than 1.2 square meter, NT\$100 per incident; for those covering an area greater than 1.2 square meter, NT\$1,000 per incident.
7. Fee for sales or contact office registration: NT\$200 per incident.
8. Auditing fee for new or altered business waste disposal proposal: charged according to the charging standard of the auditing fee for business waste disposal proposal.
9. Auditing fee or certificate fee for application of issuance, replacement or re-issuance of a permit for the installation, alteration or operation of fixed pollution sources: a certificate fee is charged according to the auditing fee and certificate fee charging standard of the permit for the installation, alteration and operation of fixed pollution sources.
10. Procedural fee for company registration: relevant fees are charged pursuant to the Regulations Governing Collection of Company Registration Fees.

Article 14 Items and charging standards of service fees are as follows:

1. Fee for providing certification service outside office hours: NT\$200 per hour, for at least one hour even if less than one hour is spent; there is a minimum charge for four hours on holidays.
2. Other approved items of service fees: paperwork charge for entry/exit permit, parking fee, short-term venue maintenance fee, long-term venue maintenance fee, medical insurance fee, industrial water supply maintenance fee, sewage system usage fee, and other service fees are charged according to the standard approved by the Ministry of

Economic Affairs.

Article 15 All fees stipulated in this Standard shall be paid within the deadline as listed on the respective payment slips.

Article 16 Collection of all fees stipulated in this Standard shall be processed according to the budgeting procedure.

Article 17 These Standards shall come into force on January 1, 2016.

The amendment to these Standards made on September 27, 2018 shall come into force on November 1, 2018.

The amendments to these Standards made on April 27, 2020 shall come into force on the date of promulgated.

Administration Fees and Charging Standards for Businesses Operating in the EPZ

1. Administration fees of businesses operating in the EPZ (excluding Kaohsiung Software Technology Park and Taichung Software Park) are charged based on the following table:

Businesses operating in the EPZ		
Industrial Classification	Annual Sales Turnover (NTD)	Charge Rate (Thousandths)
Manufacturing	Below NT\$10 billion	2.2
	Over NT\$10 billion up to NT\$20 billion	1.9
	Over NT\$20 billion	0.8
Trading industry-Goods admitted zone	Below NT\$1 billion	1.3
	Over NT\$1 billion up to NT\$4 billion	1.1
	Over NT\$4 billion up to NT\$10 billion	0.9
	Over NT\$10 billion up to NT\$20 billion	0.7
	Over NT\$20 billion up to NT\$30 billion	0.5
	Over NT\$30 billion	0.3
Trading industry-Goods non-admitted zone	Below NT\$5 billion	0.4
	Over NT\$5 billion up to NT\$15 billion	0.3
	Over NT\$15 billion up to NT\$25 billion	0.2
	Over NT\$25 billion	0.1
Transportation and warehousing industry	—	2
Service industry	—	1.8
Financial and insurance industry	—	0.9
Business engaging in retail business	—	3
Charging Standard (NTD)	1. Administration fees for each industry are charged on a monthly basis according to the abovementioned regressive rates based on the annual sales turnover. In the event that the monthly administration fees are insufficient for the rate of NT\$8 per square meter based on the floor area of the building, NT\$8 is charged per square meter based on the floor area of the building.	

	<p>2. Administration fees for the manufacturing industry, trading industry-Goods admitted zone, and trading industry-Goods non-admitted zone are charged on a monthly basis based on the annual sales turnover (from January 1 to December 31 every year).</p> <p>3. In the event that businesses permitted to be established in Nanzih (excluding Second District of Nanzih Export Processing Zone), Kaohsiung, Linkuang, Taichung, Chungkong, and Pingtung Park, and with their operating sites located in the Chengkung Logistics Park prior to January 1, 2016, administration fees are charged monthly based on the sales turnover, and according to the abovementioned regressive rates applicable to their businesses; NT\$1,000 is charged for a calculated monthly amount less than NT\$1,000.</p> <p>4. For businesses permitted to engage in retail business, an administration fee is charged monthly based on the rate of the retail turnover listed above. In the event that the monthly administration fee is insufficient for the rate of NT\$8 per square meter based on the floor area of the building occupied by the retail business, NT\$8 is charged per square meter based on the floor area of the building.</p>
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Businesses with a sales or contact office in the EPZ

Industrial Classification	Charge Standard(NTD)	Charge Rate (Thousandths)
Public or private enterprises that have obtained approval to invest in and construct, lease or sell a building in the EPZ	The administration fee is charged based on the rate of sales turnover listed in the right column; NT\$1,000 is charged for a calculated monthly amount less than NT\$1,000.	1.5
Businesses permitted to engage in retail business after May 1, 2014	The administration fee is charged based on the rate of retail turnover listed in the right column. In the event that the monthly administration fee is insufficient for the rate of	3

	NT\$8 per square meter based on the floor area of the building occupied by the retail business, NT\$8 is charged per square meter based on the floor area of the building.							
Carriers	The administration fee is charged based on the number of registered vehicles listed in the right column; NT\$1,000 is charged for a calculated monthly amount less than NT\$1,000.	<table border="1"> <thead> <tr> <th>Type of Vehicle</th> <th>Per vehicle every month</th> </tr> </thead> <tbody> <tr> <td>Tractors</td> <td>NT\$300</td> </tr> <tr> <td>Bonded and operating trucks</td> <td>NT\$200</td> </tr> </tbody> </table>	Type of Vehicle	Per vehicle every month	Tractors	NT\$300	Bonded and operating trucks	NT\$200
Type of Vehicle	Per vehicle every month							
Tractors	NT\$300							
Bonded and operating trucks	NT\$200							
Other businesses with a sales or contact office in the EPZ and which are not in the above three classifications	Administration fees are calculated based on the floor area of the building, and charged according to the regressive rates listed in the right column; NT\$900 is charged for a calculated monthly amount less than NT\$900.	<table border="1"> <thead> <tr> <th>Area</th> <th>Per square meter every month</th> </tr> </thead> <tbody> <tr> <td>Below 800 square meters</td> <td>NT\$25</td> </tr> <tr> <td>Over 800 square meters</td> <td>NT\$20</td> </tr> </tbody> </table>	Area	Per square meter every month	Below 800 square meters	NT\$25	Over 800 square meters	NT\$20
Area	Per square meter every month							
Below 800 square meters	NT\$25							
Over 800 square meters	NT\$20							

2. Administration fees of businesses with an operational site located in the Kaohsiung Software Technology Park are charged based on the following table:

Industrial Classification	Charge Standard(NTD)	Charge Rate (Thousandths)											
Public or private enterprises that have obtained approval to invest in and construct, lease or sell a building in the EPZ	The administration fee is charged based on the rate of sales turnover listed in the right column; NT\$1,000 is charged for a calculated monthly amount less than NT\$1,000.	1.5											
Businesses permitted to engage in retail business after May 1, 2014	The administration fee is charged based on the rate of retail turnover listed in the right column. In the event that the monthly administration fee is insufficient for the rate of NT\$8 per square meter based on the floor area of the building occupied by the retail business, NT\$8 is charged per square meter based on the floor area of the building.	3											
Businesses operating in the EPZ and engaging in retail business	1. For any building occupied for operation outside retail business, the administration fees are charged based on the floor area of the building occupied for operation outside the retail business and charged according to	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th data-bbox="894 1419 1203 1514" style="text-align: center;">Floor area</th> <th data-bbox="1203 1419 1380 1514" style="text-align: center;">Per square meter every month</th> </tr> </thead> <tbody> <tr> <td data-bbox="894 1514 1203 1566" style="text-align: center;">Below 2,500 square meters</td> <td data-bbox="1203 1514 1380 1566" style="text-align: center;">NT\$8</td> </tr> <tr> <td data-bbox="894 1566 1203 1661" style="text-align: center;">Over 2,500 square meters and not exceeding 5,000 square meters</td> <td data-bbox="1203 1566 1380 1661" style="text-align: center;">NT\$7.5</td> </tr> <tr> <td data-bbox="894 1661 1203 1755" style="text-align: center;">Over 5,000 square meters and not exceeding 10,000 square meters</td> <td data-bbox="1203 1661 1380 1755" style="text-align: center;">NT\$7</td> </tr> <tr> <td data-bbox="894 1755 1203 1808" style="text-align: center;">Over 10,000 square meters</td> <td data-bbox="1203 1755 1380 1808" style="text-align: center;">NT\$6.5</td> </tr> </tbody> </table>		Floor area	Per square meter every month	Below 2,500 square meters	NT\$8	Over 2,500 square meters and not exceeding 5,000 square meters	NT\$7.5	Over 5,000 square meters and not exceeding 10,000 square meters	NT\$7	Over 10,000 square meters	NT\$6.5
Floor area	Per square meter every month												
Below 2,500 square meters	NT\$8												
Over 2,500 square meters and not exceeding 5,000 square meters	NT\$7.5												
Over 5,000 square meters and not exceeding 10,000 square meters	NT\$7												
Over 10,000 square meters	NT\$6.5												

	<p>the regressive rates listed in the right column.</p> <p>2. For industries permitted to engage in retail business, an administration fee is charged at 3/1,000 of the retail turnover. In the event that the monthly administration fee is insufficient for the rate of NT\$8 per square meter based on the floor area of the building occupied by the retail business, NT\$8 is charged per square meter based on the floor area of the building.</p>	
<p>Other businesses operating in the EPZ and which are not in the above three classifications</p>	<p>Administration fees are calculated based on the floor area of the building, and charged according to the regressive rates listed in the right column.</p>	

3. Administration fees of businesses with an operational site located in the Taichung Software Park are charged based on the following table:

Industrial Classification		Charge Standard (NTD)	Charge Rate		
Businesses operating in the EPZ	Lease land and construct and operate the building	<p>1. Administration fees are calculated monthly based on the sales turnover of the industrial classification, and charged according to the regressive rates listed in the right column. In the event that the monthly administration fee is insufficient for the rate of NT\$8 per square meter based on the floor area of the building, NT\$8 is charged per square meter based on the floor area of the building.</p> <p>2. The annual sales turnover of the trading industry-Goods admitted zone and the trading industry-Goods non-admitted zone is calculated from January 1 to December 31 every year.</p>	Industrial Classification	Annual Sales Turnover (NTD)	Rate (Thousands)
			Trading industry-Goods admitted zone	Below NT\$1 billion	1.3
				Over NT\$1 billion up to NT\$4 billion	1.1
				Over NT\$4 billion up to NT\$10 billion	0.9
				Over NT\$10 billion up to NT\$20 billion	0.7
				Over NT\$20 billion up to NT\$30 billion	0.5
				Over NT\$30 billion	0.3
			Trading industry-Goods non-admitted zone	Below NT\$5 billion	0.4
				Over NT\$5 billion up to NT\$15 billion	0.3
				Over NT\$15 billion up to NT\$25 billion	0.2
				Over NT\$25 billion	0.1
			Service industry	—	1.8
	Financial and insurance industry	—	0.9		
Businesses engaging in retail business	—	3			
Purchas	The administration fee is charged based on the rate	NT\$13.8 per square meter every month			

	e (lease) the buildin g	of floor area of the building listed in the right column. Administration fees for those permitted to engage in retail business shall be charged according to the respectively applicable charging standards.	
Businesses engaging in retail business		The administration fee is charged based on the rate of retail turnover listed in the right column. In the event that the monthly administration fee is insufficient for the rate of NT\$8 per square meter based on the floor area of the building occupied by the retail business, NT\$8 is charged per square meter based on the floor area of the building.	3/1000
Public or private enterprises that have obtained approval to invest in and construct, lease or sell a building in the EPZ		The administration fee is charged based on the rate of sales turnover listed in the right column; NT\$1,000 is charged for a calculated monthly amount less than NT\$1,000.	1.5/1000
Other businesses with a sales or contact office in the EPZ and which are not in the above two classifications		The administration fee is charged based on the rate of floor area of the building listed in the right column.	NT\$13.8 per square meter every month

Remark: Businesses engaging in retail business mentioned above refer to businesses providing services (including experience services), products or food and beverages at stores.